

PINE MOUNTAIN CLUB COMMUNICATIONS COMMITTEE

REGULAR MONTHLY APPROVED MEETING MINUTES for August 3, 2020 6pm

DATE: August 3, 2020

CALLED TO ORDER: 6:06pm

ATTENDEES: Jennifer Emett, Secretary, Deb Manoogian, Marina Baroni, Lauren Miles, Val Oliver.

ABSENT: Tony Harmon, Board Liaison

OTHER ATTENDEES; Robin Hanna, Krissy Newton, Lee West, Carolyn Gilbert, Ariel Del Aguila

1. Approval of previous meeting's minutes; **last month was cancelled - no quorum, no minutes**
2. **Agenda Accepted, as written**
3. **Introduction of attendees;** why they're on the call and what they're interested in
4. **Communication Committee Business**
 - a. Charter Reviewed by New Members
 - b. Agreed to continue on the 1st Monday of each month 6pm
 - c. Link was provided to all members Article 19 (Common Rules for Committees)
5. **CCC Box** (Tony) No report this month
6. **Condor Newsletter** (standing item)
 - a. No discussion, held for next month
7. **Old business** - None
8. **New business**
 - a. **Officer Elections:** Motion to hold until next month to review process and seconded. Passed unanimously.
 - b. **Quarterly Officer/Committee Chair Meeting** (August 13 @ 5pm in the Condor Room).
ACTION: Lauren Miles volunteered to attend on behalf of the Communication Committee.
 - c. **General Manager Communications:** in reference of complaint of too many emails
 - i. **Motion: Recommend that the PMC POA General Manager uses email one time per day for general information. Additional emails would be only used for emergency messages affecting the well being of the membership and/or messages from the PMC POA Board of Directors (seconded and discussed).**
APPROVED
 - d. **Motion to continue past one hour, seconded and approved unanimously.**

Communication Committee Approved Minutes

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- e. **DISCUSSION:** resident and visitor education ideas for disseminating bear information.
 - i. **Meet & Greet** (New member meetings once a year) November vs Meet via Zoom? **ACTION: Jennifer will work with Karin to set up more frequent meetings especially during bear season.**
 - ii. **New Member packet updates** including bears/snow information
 - 1. Review and update existing new member packets. **ACTION: Jennifer - to secure latest version; Michelle at business office has a copy.**
 - 2. Approach new neighbors in person to provide new member information (including bear info) to new owners. **ACTION: Deb research how to find new member addresses:**
 - 3. More bear signs plus bear information sign in the village. **ACTION Lauren & Marina to research and provide potential costs.**
 - iii. **Recommendation to the Board: Request PMC Patrol carries and provides wildlife PMC POA Wildlife Rules and fine schedule when answering a call related to wildlife. ACTION: Tony to take this suggestion to the BoD.**
- f. **Facebook – Official PMC Page;** should we assume responsibility or just oversight? **HOLD for future discussion to address Bear Information dissemination ideas.**

9. Adjournment

- a. Motion to adjourn, 2nd and approved at 7:58pm

The next Communication Committee meeting will be held **Monday September 7th via Zoom at 6pm.**

Jennifer M Emett

Secretary, Communication Committee

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