

Final

Emergency Preparedness Committee

Minutes for 8-11-2018

Condor Room

9:07AM

1. Call Meeting to Order.

Meeting was called to order at 9:07AM by Chair Dayne Yancey in Condor Room.

Present Board Liaison: Dianne Pennington; Members: Dayne Yancey, Deanie Johnston, Maurice McChesney, Lesley McCleery, Rodney Spears, Grace Wollemann, Michelle Wright, Tom Yancey; Ed Winston moved; Excused: Susan M.

2. Election of Officers: Dayne Yancey, Chair; Michelle Wright, Vice Chair, Susan Maples; Secy, Lesley McCleery, 2nd Secy; Grace Wollemann, Treasurer. Motion made by Rodney, seconded by Deanie; approved unanimously.

3. Approval of minutes for June 9th, 2018 – Motion made by Grace, seconded by Michelle, to approve minutes for June 9th, 2018 as written; approved unanimously.

4. Treasurer Report – Treasurer, Grace Wollemann, reports Petty Cash \$312.15. (CERT gave \$100.00 to EP.) Hygiene kits (6 men and 6 women's) have been purchased/received. We may need to purchase more. PMCPOA budget is \$3700. Coffee expense will be taken out monthly. Motion made by Michelle, seconded by Grace; approved unanimously.

5. Trailers and Supplies – Finished checking Tr. #1 (CERT compound C at Firehouse) inventory. Need to distribute 2 medical boxes. Too hot for work day to replace water in water storage containers, but possibly at end of August. Water will be dumped at Garden Club area. Order AED trainer kit: face shield and lung bags – 100 adult and 100 infant. Motion to spend up to \$225. for AED trainer kit and up to \$120. for lung bags made by Rodney and seconded by Michelle. Motion approved unanimously. It was proposed that maybe a 2nd AED kit will be purchased by CERT.

6. September Safety Tips – Motion by Grace to approve 'Evacuation Routes', seconded by Deanie. Approved by all.

7. Emergency Plan Work Group – Did not meet in July. Next meeting tentatively scheduled for September, either around 5 p.m. or lunchtime for (Grace). Lesley will be added to this Group.

8. CERT – Quote on 20 batteries is \$479.80. Motion by Deanie, not to exceed \$500., 2nd by Rodney; approved by all.

9. CHARTER – Copies of previous EP Committee Charter given out to members for their review/revision. Vote at next meeting. Those absent from meeting will be contacted by email.

10. GOALS - 1st Aid classes; Town Hall (fire); Finish EP Emergency Plan and assist GM w/PMCPOA plan; Booth/Lilac Festival/events; Clean out trailers; Implement Stop the Bleed. Motion made by Lesley, 2nd by Maurice; approved unanimously.

11. Informal Board Meeting - Scheduled for Wednesday, Aug. 15th. Discuss tri-fold and 1st Aid Training.

12. Adjournment:

MOTION by Grace, **SECONDED** by Rodney, to adjourn at 9:55AM. **MOTION** carried unanimously.

The next Emergency Preparedness committee meeting will be held at **9:00AM on September 8, 2018, Condor Room.**
Secretary, Lesley McCleery, Emergency Preparedness Committee