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PINE MOUNTAIN CLUB
EMERGENCY PREPAREDNESS COMMITTEE
MINUTES JANUARY 27, 2024

1. Call meeting to order. Meeting called to order at 09:05 a.m. by Chair, Andrew Jones, in the Pavilion building.

Present: Board Liaison: Philip Gabriel; Members: Andrew Jones, Susan Maples, Patti Minter, Lesley McCleery, James Douglas, Ian Sawrey, Elisa Christensen, Ted Peters, Deanie Johnson, Sue Vanderford, Keith Kasgrove, Kathy Weinstein (excused) Guests: Todd Greison, (GM), Nora Lucas

2. Treasurer Report- No new report. Petty Cash \$174.22 PMCPOA budget balance - \$3,400.

3. Approval of December Minutes – Motion by Susan, seconded by Patti, approved unanimously.

4. Safety Tip for March: Electrical Safety - Motion by Patti; seconded by Elisa, all approved.

5. Budget: 2023/24 Proposed Budget was submitted to the Board.

6. EP Committee Charter. Proposal to expand scope and responsibilities to be defined and voted on at the next meeting, February 24, 2024.

7. Ex. Proposed Phased Scope/Structure Concept - earthquake/wildfire/severe weather - data/metrics discussed. Emergency Preparedness and Safety pamphlet in front office to be reviewed and updated, if needed. Articles (LA Times) How to Prepare Your Community for a Disaster, How to get started, What to do to get started, **Great Shake-Out Drill** (performed in Oct each year by CERT. Book: Prepared Together - Phillip ordered 50 copies for the front office.

8. A Sub-Committee to review Winter Services/Conditions was set up w/Elise, Kathy, Ted, Patti and Ian.

9. Main Topic: Key Workstreams:

- **#1 Committee Officers/Team - Andrew, Chair; James, Vice Chair, Treasurer, Suzanne; Secretary, Lesley**
- **#2 Great Shakeout Drill** - Connection/Participation/Deploy/Execute - **Patti** in charge
- **#3 Community Relations** Reg. monthly updates. review (trifold), develop strategy/action plan to start EQ Prp Meetings, Organize TownHalls - **Ian/Elise**
- **#4 PMC Household EQ Prep** Review/recommendations household EQ and fire readiness, links/training/marketplace purchasing - **Elisa/Ted**
- **#5 All Emergency Equipment EP/Cert** - **Susan, Suzanne/Lesley** Manage inspection/maintenance/repairs inventory -
- **#6 Emergency Comms EP/Cert - GMRS&Ham - James/Kris (Cert)** - Recruit/Readiness/Practice/Drill/Expand/Notification
- **#7 Transportation/Logistics** - Ingress/egress/options/diff. entities/test access options/all 4 seasons - **TED**
- **#8 Community Skills/Resources** - **Elisa** Identify emergency skills/all trades/emergency personnel
- **#9 - Sirens** - **Keith** In Depth analysis **All work assigned work streams to be reported on by the next meeting (if possible).**

10. Adjournment: Motion made by Susan, 2nd by Patti, at 10:10 AM Motion carried unanimously.

Next Meeting – February 24, 2024 at 9:00 AM in Pool Pavilion.