

Final

Emergency Preparedness Committee

Minutes for December 14, 2019

Condor Room

9:03AM

1. Call Meeting to Order.

Meeting was called to order at 9:03AM by Chair, Dayne Yancey, in the Condor Room.

Present: Board Liaison: Peggy Hoyt-Voelker; Members: Melody Bustamante, Deanie Johnston, Susan Maples, Lesley McCleery, Patti Minter, Jeff Neeley, Stefani Neeley, Ted Peters, Rodney Spears, Grace Wollemann, Michelle Wright, Dayne Yancey, Tom Yancey; Excused: Sue Vanderford; Guests: Keith Krasnove.

2. Approval of minutes for November 9, 2019 – Motion made by Rodney, seconded by Grace, to approve change in minutes November 9, 2019. Approved unanimously.

3. Treasurer Report – Petty Cash is \$289.77. PMCPOA balance is \$1616.32.

4. Trailers and Supplies – Workday at Tr. #3, Glacier Dr., changed out water. Solar panel for electricity, medical supplies replaced. Electric start generator placed in Tr. #2 in error, so Jim brought generator back to Glacier shed. At CERT complex, cleaned out yard sale left overs, cleaned Tr. #1, Bldg. A. Installed motion light. Stefani made a motion, seconded by Grace, to purchase a motion light for Tr. #3, Glacier Dr., not to exceed \$35.00. Approved unanimously. Paid \$61.67 for items approved previously.

5. Emergency Plan Work Group – Grace reports plan completed and added to PMCPOA plan.

6. January, 2020 Safety Tip – Motion made by Ted, seconded by Patti, for safety tip, ‘January is the Deadliest Month for Carbon Monoxide Poisoning’. Approved unanimously.

7. CERT – 6 Radios need to be replaced. Melody made a motion, seconded by Michelle, to purchase radios, not to exceed \$750.00. Ted made a motion, seconded by Melody, to purchase medical supplies, not to exceed \$265.00. Both motions approved unanimously.

8. Fire Safe Council – Peggy reports will reconvene in January to file papers. PMCPOA Board agrees on making new fire safe signs. Will have Maintenance make a count. Possibly look for grant for money.

9. 2020/2021 Budget – Michelle made a motion, seconded by Patti, to approve 2020/2021 budget: (a) Printing \$300.00; (b) Support for PMC CERT and annual training class costs 1500.00; (c) Radio equipment \$1000.00; (d) Upgrading supplies \$400.00; (e) Sheltering supplies \$300.00; \$3500.00 Total. Approved unanimously.

10. Adjournment: Motion by Michelle, **Seconded** by Ted, to adjourn at 9:54AM. **Motion** carried unanimously.

The next Emergency Preparedness committee meeting will be held at **9:00AM on January 11, 2020 in the Condor Room.**

Secretary, Susan Maples, Emergency Preparedness Committee