

# Final

## Emergency Preparedness Committee

Minutes for 2-10-2018

Condor Room

9:03AM

### **1. Call Meeting to Order.**

Meeting was called to order at 9:03AM by Chair Dayne Yancey.

Present were Board liaison: Richard Ballard; members: Dayne Yancey, Melody Bustamante, Deanie Johnston, Scott Lieberg, Susan Maples, Lesley McCleery, Rodney Spears, Sue Vanderford, Ed Winston, Grace Wollemann, Tom Yancey; associate: Keith Krasnove; excused: Maurice McChesney, Michelle Wright; guests: Brooke Mark, Gil Valenzuela.

**2. Approval of minutes for January 13, 2018** – Change in attendance; addition of Deanie Johnston and deletion of Grace Wollemann to minutes of January 13, 2018. Motion made by Rodney, seconded by Scott to approve changes to minutes. Approved unanimously.

**3. Treasurer Report** - Petty Cash \$234.15. PMCPOA budget for 2017-2018 is now \$2661.30 after \$212.22 for 4 fire extinguishers, \$128.64 for magnets, \$51.92 for antenna, and \$495.00 for radio batteries and mic. Received bookmarks.

**4. Budget 2018/2019** – Added sheltering supplies to budget \$200.00, new total \$3000.00. 10 people responded affirmative to e-mail budget change. Tom made motion, seconded by Melody to affirm change. Approved unanimously.

**5. Trailers and Supplies** – Laptop approved previously not available, so motion made by Scott, Seconded by Deanie to approve purchase of laptop, not to exceed \$250.00. Motion made by Lesley, seconded by Susan M. to purchase two 2.5 gallon fuel cans, not to exceed \$40.00. Need workday for medical supplies. Motions approved unanimously.

**6. March Safety Tip** – ‘Spring Into Safety.’ Motion made by Rodney, seconded by Lesley and approved unanimously.

**7. Town Hall** – KCFD#58 and USFS Fire will present information. Date is April 14. Motion made by Susan M., seconded by Grace to change time to 1:00PM in Condor room. Motion approved unanimously. Motion to purchase Survival Kit for prize, not to exceed \$25.00 made by Sue V., seconded by Deanie. Susan M. made motion, seconded by Rodney to take \$22.00 out of petty cash to pay for color printing to make 50 booklets. Motions approved unanimously.

**8. Work Group** – Work Group discussed emergency plan for EP committee to coordinate with larger PMCPOA plan. Agreed to move meeting to 11:30AM.

**9. First Aid/CPR Trainers:** Plan to raise \$1140.00 to purchase CD and training from American Heart Association to train Gil Valenzuela and Michelle Wright as trainers. Perhaps raise funds from CERT yard sale and \$750.00 from budget. Trainers would be available to teach First Aid/CPR to outside members for \$25.00 each to be repaid into budget.

**10. Informal Board and Committee Chair Meeting:** Dayne will be attending meeting 2/21/2018. Will request info on Board members manning phone in emergency and a place to store sheltering supplies in the clubhouse.

### **11. Adjournment:**

**MOTION** by Susan M., **SECONDED** by Scott to adjourn at 10:01AM. **MOTION** carried unanimously.

The next Emergency Preparedness committee meeting will be held at **9:00AM on March 10, 2018, Condor Room.**

**Secretary, Ed Winston, Emergency Preparedness Committee**