

# Final

## Emergency Preparedness Committee

### Minutes for 1-13-2018

#### Condor Room

9:01AM

#### **1. Call Meeting to Order.**

Meeting was called to order at 9:01AM by Chair Dayne Yancey.

Present were Board liaison: Bill Gurtner; members: Dayne Yancey, Melody Bustamante, Deanie Johnston, Scott Lieberg, Susan Maples, Lesley McCleery, Rodney Spears, Sue Vanderford, Ed Winston, Michelle Wright, Tom Yancey; excused: Maurice McChesney, Grace Wollemann; guests: Brooke Mark, Gil Valenzuela.

**2. Approval of minutes for December 9, 2017** - Motion made by Scott, seconded by Michelle W. to approve minutes for December 9, 2017. Approved unanimously.

**3. Treasurer Report** - Petty Cash \$234.15. PMCPOA budget for 2017-2018 is now \$3549.08 after SOS order.

**4. Trailers and Supplies** – Motion made by Susan M., seconded by Lesley to purchase magnets, not to exceed \$122.47. Instead of purchasing propane conversion kit for Freeman generator already in budget, maybe purchase a new generator. Tabled until next meeting. Motion made by Susan M., seconded by Deanie to purchase laptop, not to exceed \$200.00. Motions approved by all unanimously. Work day to be decided.

**5. February Safety Tip** – ‘Fire Extinguisher Safety.’ Motion made by Rodney, seconded by Lesley and approved unanimously. Bill Gurtner suggested that when fire extinguishers are checked/refilled, have a work day and notify PMCPOA members to bring their extinguishers for check/refill. This is usually done after CERT training in the Fall.

**6. Emergency Plan Work Group** – Bill Gurtner will check if KCFD has been contacted about grant for sirens.

**7. Town Hall Meeting** – At Town Hall, April 13, will invite KCFD and USFS to present information to members attending. Possibly have door prizes to boost attendance.

**8. CERT** – Motion made by Lesley, seconded by Scott to purchase 20 radio batteries, not to exceed \$500.00. Motion made by Melody, seconded by Rodney to purchase a base station antenna, no to exceed \$55.00. Motions approved unanimously.

**9. Disabled List** – Disabled list will be handled by Aging in Place group.

**10. Election Committee** – Dayne Yancey will be volunteer.

**11. Budget Proposal for 2018/2019** - Printing - \$300.00, Medical Supplies - \$500.00, Radio Equipment - \$500.00, CERT supplies and training - \$1500.00. Motion made by Michelle W., seconded by Lesley and approved unanimously.

#### **12. Adjournment:**

**MOTION** by Scott, **SECONDED** by Susan M. to adjourn at 9:56AM. **MOTION** carried unanimously.

The next Emergency Preparedness committee meeting will be held at **9:00AM on February 10, 2018, Condor Room.**

**Secretary, Ed Winston, Emergency Preparedness Committee**