

Emergency Preparedness Committee
Minutes for 3/11/2017
Pool Pavilion
9:07AM

1. Call Meeting to Order.

Meeting was called to order at 9:07AM by Chair Dayne Yancey.

Present were members Melody Bustamante, Deanie Johnston, Keith Krasnove, Scott Lieberg, Lesley McCleery, Susan Maples, Michelle Throckmorton, Rodney Spears, Michelle Wright, Grace Wollemann, Dayne Yancey, Tom Yancey, board liaison Bill Gurtner excused, and guest Sue Vanderford and Brooke Mark. Members Maurice McChesney and Ed Winston were excused.

2. Approval of minutes for March 17, 2017.

MOTION by Michelle T., SECONDED by Scott L. to approve the minutes of February 11, 2017 with corrections to numbering. **MOTION** carried unanimously.

3. Treasurer Report: PMCPOA budget \$1858.00 after purchase of 6 radios for \$1080.88, locking cabinet for \$228.49. Binding machine, card stock and combs for \$93.84 received, so balance \$1764.16. Petty Cash balance is \$332.52.

4. Trailers and Supplies: Firehouse Building C work day at 10:00AM on 3/15/2017, Tuesday. Motion made by Michelle T., seconded by Michelle W. to purchase 2 pens, 1 crate from Lesley McCleery for \$75 from petty cash. Approved unanimously. Motion made by Grace, seconded by Michelle T. to purchase collapsible crates, not to exceed \$200.00, per budget item in PMCPOA budget. Approved unanimously. Motion made by Scott, seconded by Michelle T. to purchase folding chairs from PMCPOA budget, not to exceed \$300.00. Approved unanimously.

5. April Safety Tip – ‘Secure Your Space In An Earthquake.’ Motion made by Michelle T., seconded by Melody. Approved unanimously.

6. Booklets – 50 booklets printed by office with Rory’s approval. Motion made by Michelle T., seconded by Melody to print back cover, changed to HELP/OK sign, in PMCPOA office, not to exceed \$22.00 from petty cash. Approved unanimously.

7. CERT – Motion made by Melody, seconded by Scott to purchase base station and power supply from PMCPOA budget, not to exceed \$275.00.

8. ACTION ITEMS:

1. **Community Yard Sale – 6/24/17**
2. **Committee for better lighting –** Committee to be chaired by Scott Lieberg, member Rodney Spears

9. Adjournment:

MOTION by Rodney, **SECONDED** by Melody to adjourn at 9:55AM. **MOTION** carried unanimously.

The next Emergency Preparedness committee meeting will be held at **9:00AM on April 8, 2017 in the Condor Room .**
Secretary, Susan Maples, Emergency Preparedness Committee