

**Governing Documents Committee  
Minutes for April 1, 2023  
Zoom Application Meeting  
9:00 a.m.**

**1. Meeting was called to order** at 9:00 a.m. by chair, John Cantley.

Present were members John Cantley (chair), Grace Wollemann, Connie Baldin, Patrice Stimpson (vice chair), board liaison Richard Ballard, environmental control officer Joe Ladin, board chair Bill Lewis II, and guests, director Carolyn Gilbert, Cliff Pennick, Leila Keegan, and Irina Kennedy. Absent excused were committee members Rick Throckmorton and Alicia Rogers.

**2. Minutes for Minutes for February 4, 2023 reviewed and approved by email. The committee was dark in March.**

**3. Documents reviewed.**

**Rule Article 21 (Environmental Control Code)**

Discussion: The committee conducted a final review of the draft EC Code including several recommendations for revisions from Joe Ladin and Kay Chilano in the environmental control office. Code sections including setbacks, hazards, and vehicles were revised. By consensus the committee approved the final draft to be forwarded to the environmental control committee for their recommendations.

**Business Policy x-xx (Environmental Control)**

Discussion: The committee reviewed final changes to the policy and by consensus approved the final draft to be forwarded to the environmental control committee for their recommendations.

**Rule Article 2 (Enforcement) 2.01 (Fines Schedule)**

Discussion: The committee reviewed recommended revisions to 2.01 to include the temporary suspension of privileges in the list of sanctions for rule violations. By consensus the committee approved the amended provision to be forwarded to the board of directors for their action.

**4. Election mailing packet.**

It was brought to the attention of the committee that a number of the documents included in the election mailing packet have not been reviewed by the committee for several years. The committee recommended by consensus that the chair and the board chair develop a structure for preparing the election documents in the election cycle that includes a governing documents committee review of all documents included in the election mailer.

**5. Adjournment.**

**Motion** by Grace Wollemann, **Seconded** by Patrice Stimpson, to adjourn at 11:12 a.m. **Motion** carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on May 6, 2023, via Zoom.**

John Cantley, Chair, Governing Documents Committee