

**Governing Documents Committee
Minutes for April 6, 2024
Zoom Application Meeting
9:00 a.m.**

1. Meeting was called to order at 9:00 a.m. by chair, John Cantley.

Present were committee members John Cantley (chair), Connie Baldin, Alicia Rogers, Patrice Stimpson (vice chair), and Grace Wollemann, board liaison Richard Ballard, PMCPOA director Brad Hudson, director Carolyn Gilbert, director Jennifer Emmett, board chair Bill Lewis, and member guests, Cliff Penick, Sr., Paul Kushnerov, and Natalie Strum.

2. The minutes for March 2, 2024 were approved by email.

3. Documents reviewed.

Business Policy and Procedures x-xx Safety Shoes-Boot Reimbursement

Discussion: Grace Wollemann and the chair presented a draft of a new policy. After discussion, the committee agreed by consensus to approve the draft of the policy and to forward the document to the GM and board chair to enter the correct amounts of reimbursement for each category of employee.

Business Policy and Procedures x-xx Business Policy Review

Discussion: The chair presented a draft of a new policy to manage the review of business policies. After discussion, the committee agreed by consensus to approve the draft of the policy and to forward the document to the board of directors for their action.

Bylaws 10.02 and 10.03

Discussion: No reply has been received from counsel as of this meeting.

4. Adjournment.

Motion by Connie Baldin, **Seconded** by Grace Wollemann, to adjourn at 11:00 a.m. **Motion** carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on May 4, 2024 via Zoom.**

John Cantley, Chair, Governing Documents Committee