

**Governing Documents Committee  
Minutes for January 6, 2024  
Zoom Application Meeting  
9:00 a.m.**

**1. Meeting was called to order** at 9:00 a.m. by chair, John Cantley.

Present were members John Cantley (chair), Grace Wollemann, Connie Baldin, and Alicia Rogers, board liaison Richard Ballard, director Brad Hudson, and guest, Cliff Penick, Sr. Absent was member Patrice Stimpson (vic chair).

**2. There were no minutes to approve—the committee was dark in December.**

**3. Documents reviewed.**

**Rule Article 22 Rentals**

Discussion: Amendments to Article 22 were prepared by general counsel. This document was presented to the committee for informational purposes. Director Hudson provided several discussion points.

**Business Policy and Procedures x-xx Business Policy Review**

Discussion: The chair provided recommendations. The committee had several questions that may require consultation with general counsel and further research. The committee agreed by consensus to individually survey all existing business policies as to their appropriate placement in the categories that currently designate to which segment of the Association they pertain.

**ACTION:** The draft policy is to be forwarded to the general manager and the board chair to determine the answers to the following questions:

1. Which policies are legally allowed to be discussed in executive session by the board of directors?
2. How can the board approve policy amendments and review on sensitive provisions?
3. How can the general manager review and amend policies affecting management after which board approval is secured for the changes? Do these policies have to be discussed and approved in an open board meeting?
4. Which policies are most appropriate for open session due to their affect directly on members?

**ACTION:** The members of the committee are to look through all policies to determine into which categories they should most appropriately be placed. Report findings at the February meeting.

**Rule Article 21.17 Screening**

Discussion: The chair provided recommendations. By consensus the committee approved amendments to the provision to be forwarded to the board of directors for their action.

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**Rule Article 19 Common Rules of All Committees, 19.05 agendas**

Discussion: The chair and Grace Wollemann provided recommendations. By consensus the committee approved amendments to the provision to be forwarded to the board of directors for their action.

**Rule Article 20 Election Rules, 20.03 director qualifications 20.08 ballots and voting, and 20.11 campaign signs.**

Discussion: The chair and director Hudson provided recommendations. By consensus the committee approved amendments to the provision to be forwarded to the board of directors for their action.

**Bylaws 10.02 and 10.03**

Discussion: The board chair presented an historical timeline and rationale for amending the current version of these two bylaws to restore the original 1975 language of both provisions. The committee did not take action due to time constraints.

**4. Adjournment.**

**Motion** by Connie Baldin, **Seconded** by Grace Wollemann, to adjourn at 11:25 a.m. **Motion** carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on February 3, 2024 via Zoom.**

John Cantley, Chair, Governing Documents Committee