

PMCPOA Planning Committee | MINUTES

February 13, 2021 | 1:05pm | Meeting location PMCPMOA Clubhouse & ZOOM

Meeting called by Jonathan Gilliam
Type of meeting Monthly
Minutes Approved **JANUARY MINUTES**
Notes Taken By Cathy Albyn

Attendees
Ellen McClellan
Shirin Murphy
Ashley Gilliam
Garry Kemmer (issues with Zoom)
Guests: Debra Manoogian, Linda Cook, Mariana V.

AGENDA TOPICS

| Agenda topic **Election of Vice Chair** | Presenter Jonathan

- Committee elected Garry Kemmer for Vice Chair. Jonathan to confirm

Action items

We need to invite more members. Gene Vanderford to turn in application. Ellen to make ask at next Board Meeting.

| Agenda topic **Survey Status** | Presenter Jonathan

- Board has approved, and it is to go live to all members this week. *Note: if possible add a question asking which phone service provider household uses.*

Action items

Committee is to do their part in making sure the survey is shared & disseminated amongst members.

| Agenda topic **Strategic Plan Review** | Presenter Jonathan

- Divide previous 5-Year Plan into four parts: Cathy, Ashley, Jonathan & Garry to take a section.
- Decide what is still relevant and begin to prepare section for new Strategic Plan
- Have designated section ready to share & review at next meeting

Action items

Cathy to assign sections for committee members

Action items

| Agenda topic **Strategic Plan Goals & Timeline** | Presenter Jonathan

- Create a working Group in March after next meeting

Action items

- Due Date for final is June 2021
- We need to present to Board in May for approval but would like to be able to send draft before April Board Meeting to have time to make edits.

| Agenda topic **Election Committee** | Presenter Jonathan

- We are unable to volunteer anyone currently

Further Topics discussed:

- Surveys to be mailed in – How?

Meeting Adjourned 2:00 pm